



NEERJA MODI SCHOOL

A GLOBAL INSTITUTE

JAI/CIRCULAR-2026-2027/0012.

DATE: WEDNESDAY, APRIL 15, 2026

Dear Parent,

At our end we are making every effort to make a wide variety of age specific reading material available to the children.

1) Library Books for reading at home will be issued to your child on the given days.

- | | | |
|-------|---|-------------------------------------|
| Sr.Kg | - | Issued on Wednesday |
| | | To be returned on following Tuesday |
| Jr.Kg | - | Issued on Tuesday |
| | | To be returned on following Monday |

Please help your child enjoy the book and put it in his/her bag on the day specified for return. In case the book is not returned on time:

- A fine of Rs.5 per day will be levied.
- No new book will be issued to the child until the previous book is returned and the fine has been paid.
- If a child is absent on the day of submission, he/she must return the book on the day he / she comes next. While going on leave for 2 days or more parents or guardians must send the book back to school, else fine will be charged.

2) **Kindly ensure that the child does not damage or deface the book in any way (scribbling, tearing or any food stains) otherwise a fine depending on the extent of damage will be charged. In case of loss, the cost of the book will have to be paid by you or you may replace the book at your end.**

Note: - Do not allow the child to carry the book daily in the bag. It must be sent only on the submission day. Also explain to the child that he / she should not take the book out of the bag in the bus or any other transport.

P.S.: - Please ensure the child follows the points mentioned above and makes the library an asset.

Regards

PRINCIPAL

(INDU DUBEY)