



NEERJA MODI SCHOOL

A GLOBAL INSTITUTE

DATE- APRIL 10, 2024

Dear Parent,

At our end we are making every effort to make a wide variety of age specific reading material available to the children.

1) Library Books for reading at home will be issued to your child on the given days.

Jr.Kg - Issued on Tuesday
To be returned on Monday

Sr.Kg - Issued on Wednesday
To be returned on Tuesday

Please help your child enjoy the book and put it in his/her bag on the day specified for return. In case the book is not returned on time:

- a) A fine of Rs.5 per day will be levied.
- b) No new book will be issued to the child until the previous book is returned and the fine has been paid.
- c) If a child is absent on the day of submission, he/she must return the book on the day he / she comes next. While going on leave for 2 days or more parents or guardians must send the book back to school, else a fine will be charged.

2) **Kindly ensure that the child does not damage or deface the book in any way (scribbling, tearing or any food stains) otherwise a fine depending on the extent of damage will be charged. In case of loss, 1½ times cost of the book will have to be paid by you.**

Note:- Do not allow the child to carry the book daily in the bag. It must be sent only on the submission day. Also explain to the child that he / she should not take the book out of the bag in the bus or any other transport.

P.S.:- Please ensure the child follows the points mentioned above and makes the library an asset.

Regards

Class Teacher